

September 2, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 2<sup>nd</sup> day of September, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman  
Bill Graves, Vice-Chairman  
George Skinner, Member  
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, Ellie Sutter, Andy Rieger, Tim Kuykendall, Denise Heavner, Glenn Turner, Saundra DeSelms, Denise Ellison, F. DeWayne Beggs, Mike McDanel, Bob Wood, Dwaine Rhodes, William Kaighn, and Judge William Hetherington.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of August 25, 2003, and there being no additions or corrections, George Skinner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.  
Motion carried.

Chairman Krohmer stated that items "1" and "2" under new business would be moved to the end of the agenda.

Bill Graves moved, seconded by George Skinner, to approve the June and July, 2003, monthly reports of Rod Huffman, Health Department.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.  
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Resolution Disposing of Equipment, Pitney Bowes Scales N600 J216.3, the scales were from the Court Clerk's Office and were replaced.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.  
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

a. General Fund		
04-1334 – B2B	Ben E. Keith	\$2,500.00
04-1335 – B2B	Ben E. Keith	500.00
04-1336 – B1C	Con-Link Transportation Corp.	5,000.00

b. Highway Fund		
04-1237 – T2A	Zep Manufacturing, Inc.	750.00
04-1257 – T2A	Ameripride Uniform Services	2,500.00
04-1258 – T2A	Petroleum Marketers Equip. Co.	600.00
04-1277 – T2A	Bruckner’s Truck Sales, Inc.	750.00
04-1285 – T2A	Fleet Pride	500.00
04-1292 – T2A	Palace Auto Supply	750.00
04-1293 – T2A	Ameripride Uniform Services	1,500.00
04-1327 – T2A	Fleet Pride	2,500.00
04-1328 – T2A	Dan Hill & Associates, Inc.	600.00
c. Health Fund		
04-1265 – MD2	Copelin’s Office Center	2,500.00
04-1291 – MD2	LABSCO Medical/Lab Supply	2,500.00
d. Fair Board Fund		
04-1322 – FF2	Ameripride Uniform Services	500.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.  
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0020 – T2A	04-0068 – T2A
04-0036 – T2A	04-1110 – T2A

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.  
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY03/04</u>	
a. General Fund	\$ 61,076.84
b. Highway Fund	43,135.45
c. Health Fund	4,301.01
d. Sheriff’s Service Fee Fund	2,486.05
e. Sheriff’s Revolving Fund	1,334.17
f. Health GASP Grant Fund	33.67
g. Fair Board Fund	1,371.36

FY02/03

a. General Fund	\$ 199.10
b. Health Fund	80.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Krohmer called for Item “1” under new business discussion, consideration, and/or action to approve the requested change in the Office Layout for the Cleveland County Commissioner’s Office in the remodeling of the County Office Building, option 1, 2 or 3.

Bill Graves moved to approved option “2”, which died for lack of a second.

George Skinner moved, seconded by Leroy Krohmer, to approve option “3”, but move the one Commissioner’s Office up to correspond with the other two Commissioner’s Offices and put the work room at the end of Office #3 or whatever that office will be.

The vote was: Leroy Krohmer, yes; Bill Graves, present; George Skinner, yes.

(Mike McDanel, Assistant District Attorney, stated that Mr. Graves’ present vote was an abstention.)

Motion carried.

Chairman Krohmer called for Item”2” under new business discussion, consideration, and/or action for request for owner input/clarification regarding final design consultation for the 3<sup>rd</sup> and 4<sup>th</sup> floor expansion Cleveland County Office Building and Courthouse, Norman, Oklahoma.

Dwaine Rhodes with Kaighn Associates Architects, Inc., referred to a letter sent to the Commissioners and stated that there are twelve items that need clarification, Item “1” Commissioner’s Office had just been taken care of. Item “2” is the Computer Data Cabling and Communications Requirements, and it was decided that conduits up to the ceiling line should be installed as part of the base bid and the County would select someone to come in and install the phone system and/or computer cabling at the appropriate time and run the wiring. Item “3” Key Card Access/ Electric Strikes/ Locking Hardware, it was decided that there would be Key Card Access with no monitoring for the District Attorney’s Office (District Attorney’s Office is paying for this) and that locking hardware will be provided at all other doors. Item “4” Metal Detection/X-Ray Equipment, this item will be worked out with the Sheriff’s Office as they have applied for a funding grant for this equipment. Item”5” Multi-Media (Projection Screen)/Special Equipment Requirements, there will be recessed ceiling projector screens in each Courtroom, Commissioner’s Meeting Room, Budget Board Office, D.A.’s Conference Room and Dan Cary’s Office, there are no other requirements. Item “6” Sound System/Data Requirements for the Courtrooms, presently speakers will be installed in the ceilings of each Courtroom, in the jury/spectator rails, Commissioner’s Meeting Room, and Budget Board Office, microphone jacks will be installed in the Courtrooms (Judges’ bench, Court Clerk’s desk, Witness Box, Portable Podium (wireless), Attorney’s table and additional wireless for jury box), Commissioner’s Meeting room (each Commissioner’s desk location, County Clerk’s station, Attorney station, Portable podium (wireless), Budget Board Office (table location). Judge Hetherington requested microphones in the jury boxes in the two large courtrooms exactly like the ones in the new courtroom at

the law school. Mr. Rhodes has also been working with Judge Hetherington for a computer at the Judge's bench. Item "7" there will be no Master Clock/Intercom/Public Address System. Item "8" Brick Pavers, Mr. Rhodes stated that some of the pavers might need to be relocated and he has not been able to get into contact with Joyce Pitchlynn. Chairman Krohmer asked Mr. Rhodes to give him the plans and he would try to get with Ms. Pitchlynn. Item "9" Sample Cleaning of the Limestone, a small portion of the northwest corner of the County Office Building was done and Bob Wood stated that it looked good to him. Both buildings will be done. Item "10" Vacating of the Building, George Skinner thinks we do need to move, and different locations are being looked at, but no decision has been made yet. Mr. Rhodes thinks it could take up to 60 days to get out. It is the recommendation of Kaighn Associates Architects, Inc. and not that of Chairman Krohmer to vacate the building. There could be a substantial savings in time and money. Item "11" Parking and On-Site Storage During Construction, the west parking lot will have to be vacated during the construction period for use by the Contractor for staging, set-up, and storage, another location will have to be found for parking for staff and personnel, and the Contractor will be required to protect the lawn, curbs, walls, and parking lot during construction, this is acceptable with the Board. Item "12" Compactor Storage/Filing/Equipment/Systems Furniture, none of the above is in the contract as it is owner furnished and Mr. Rhodes will need to get with each department head to find out about the above as it will affect structural design and needs to be decided before the work is finalized. The only thing that is not on this list is the front-end spec, which list the proposal form this has been given to the purchasing agent to see if it meets her requirements. The Board was also told that the County's Historical Society has asked to look at the construction plans to ensure compliance with any historic guidelines. A question arose if everyone would need to be out of the building at the same time and Mr. Rhodes said that if the Contractor was here on November 1, then he think everyone would need to be out of the building at that time.

Chairman Krohmer thinks it would take too much time but would like to see it bid both way both occupied and un-occupied and asked if there is going to be storage space available in this building during construction.

William Kaighn stated there would be plenty of space for storage and as far as the bid he would like to investigate (occupied and un-occupied) and visit with some contractors that will be interested in the bidding and will get back with the Board next week on that issue.

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.